



MINUTES OF THE BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA

Violet Varona-Lukens, Executive Officer
Clerk of the Board of Supervisors
383 Kenneth Hahn Hall of Administration
Los Angeles, California 90012

Chief Administrative Officer
Chief Information Officer
Interim Director of Internal Services

At its meeting held December 2, 2003, the Board took the following action:

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The following item was called up for consideration:

Supervisor Knabe's recommendation to instruct the Chief Information Officer to lead an Information Technology (IT) Optimization assessment, to be done with the full cooperation of all County agencies, which should include opportunities for cost savings, efficiency/effectiveness benefits identified at the Countywide enterprise level and in specific agencies/departments with IT budgets over \$1 million annually; also include the utilization of knowledgeable, objective third parties from the IT industry to provide expertise, benchmark comparisons and industry best practices; and report back to the Board within three months with completion of the assessment.

By common consent, and there being no objection, the Board took the following actions:

1. Continued Supervisor Knabe's recommendation two weeks to December 16, 2003; and
2. Instructed the Chief Administrative Officer, Chief Information Officer, and the Interim Director of Internal Services to report back in two weeks regarding the effort of the County to coordinate IT Optimization by working closely with County agencies and departments to assess opportunities for improvement and cost savings.

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